

**127th ANNUAL INSTRUCTIONAL ASSEMBLY
FOR TOWNSHIP ASSESSORS OF KANE COUNTY FOR THE 2025 YEAR
(Continued from December 6, 2024)**

and

2025 Session of the Board of Review

April 11, 2025 at 9:00 a.m. to Noon

Kane County Government Center

Auditorium of Building A

719 Batavia Avenue, Geneva, IL 60134

- 1. Call to Order and Roll Call of Townships**
- 2. Introduction of Board of Review and Guests**
- 3. Opening Remarks** Mark D. Armstrong, CIAO-M
- 4. 2024 Sales Ratio Study Overview**Bev Doran, CIAO
- 5. 2025 Board of Review Rules Overview** Mark D. Armstrong, CIAO-M
- 6. Q and A with Board of Members** Board of Review
- 7. 2025 Board of Review Workflow Procedures**
 - A. Posting procedures.....Bev Doran, CIAO
 - B. SharePoint proceduresJennifer Fiene, CIAO and Angie Martin, CIAO
 - C. Publication procedures.....Bev Doran, CIAO
 - D. Stipulation procedures Angie Martin, CIAO
 - E. Evidence for streamlined hearings Mark D. Armstrong, CIAO-M
- 8. Questions and Open Discission**
- 9. Additional Business**
- 10.Meeting Announcements**
 - A. *2026 Instructional Assembly, Part 1:* Friday, December 5, 2025 at 9:00 a.m.
Kane County Government Center, Auditorium of Building A
 - B. *2026 Instructional Assembly, Part 2:* Friday, April 10, 2026 at 9:00 a.m.
Kane County Government Center, Auditorium of Building A
- 11.Adjournment of 2025 Instructional Assembly**
Recess Board of Review Meeting until Friday, April 14, 2024 at 9:00 a.m.,
Kane County Government Center, Building C