



KANE COUNTY BOARD OF REVIEW
719 Batavia Avenue, Building C



BOARD USE ONLY

Postmark Date _____ Complaint No. _____

The purpose of Section 1 is to identify the property that is the basis of the complaint and the contact information for those who are filing the complaint.

Inst

6. Corporate taxpayers and owners (including LLCs) must be represented by an attorney licensed to practice law in Illinois.
7. Instructions for filling out this form are available at www.KaneCountyAssessments.org/Pages/Assessment-Complaints.aspx.
8. If the taxpayer requires an appearance before the Board but fails to appear, the complaint may be dismissed.
9. Questions about this form or the Board's Rules and Procedures may be directed to the Board office at (630) 208-3818.

Section 1: Property Identification (required)

Parcel No. - - - Owner of Record: _____
 Mailing Address: _____
 Property Address: _____ Mailing City, State, ZIP: _____
 Property City, State, ZIP: _____ Telephone Number: _____

Check all that apply: Property occupied by owner Property occupied by tenant(s) for total monthly rent of \$ _____

Note: All corporate owners/taxpayers must be represented by an attorney licensed to practice law in Illinois.

If owner/taxpayer is represented by an attorney licensed to practice law in Illinois, please fill out the following information
(A power of attorney signed by an owner of record or taxpayer is required; otherwise, the complaint will be returned.)

Attorney Name: _____ IL ARDC Registration No.: _____
 Firm Name: _____ Address: _____
 Telephone: _____ City, State, ZIP: _____

Section 2: Oath (required) I swear or affirm that:



STOP BOARD USE ONLY

Tip: You can get your Parcel Number from your tax bill, your assessment notice, or by calling (630) 208-3818 during regular business hours.

Instructions

1. The www.KaneCountyAssessments.org/Pages/Assessment-Complaints.pdf. Taxpayers are advised to review them prior to filing a complaint.
2. This form must be filed on or before the date of publication required under 35 ILCS 200/12-10.
3. All evidence must either be submitted in writing with the complaint form, or be submitted electronically at www.KaneCountyAssessments.org no more than 14 calendar days before the filing deadline. The Board will not accept additional written documentation after the filing is made except as provided in the Board's Rules and Procedures.
4. Publication dates and filing deadlines are available at www.KaneCountyAssessments.org/Pages/Deadline.aspx.
5. If the complaint has more than one parcel number, do not use staples or other bindings; use paper clips or binder clips instead.
6. Corporate taxpayers and owners (including LLCs) must be represented by an attorney licensed to practice law in Illinois.
7. Instructions for filling out this form are available at www.KaneCountyAssessments.org/Pages/Assessment-Complaints.aspx.
8. If the taxpayer requires an appearance before the Board but fails to appear, the complaint may be dismissed.
9. Questions about this form or the Board's Rules and Procedures may be directed to the Board office at (630) 208-3818.

Section 1: Property Identification (required)

Parcel No. - - -

Property Address: _____ Mailing Address: _____

Property City, State, ZIP: _____ Mailing City, State, ZIP: _____

Telephone Number: _____

Tip: If you have more than one Parcel Number for the same property, you can file one complaint form and identify the other Parcels on the Multi-Parcel Addendum.

Telephone: _____ City, State, ZIP: _____

Section 2: Oath (required) I swear or affirm that:



KANE COUNTY BOARD OF REVIEW

719 Batavia Avenue, Building C
Geneva, Illinois 60134-3000
(630) 208-3818
www.KaneCountyAssessments.org

STOP BOARD USE ONLY

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Hearin

This is the name of the owner of record and the mailing address of the owner or taxpayer.

This is the address of the property that is the subject of this complaint.

1. The assessment complaint process is governed by www.KaneCountyAssessments.org/Documents/Rules.pdf. Taxpayers are advised to review them.
2. This form must be filed no more than 30 days from the date of publication required under 35 ILCS 200/1-1.
3. All evidence must either accompany this complaint form, or be submitted electronically at www.KaneCountyAssessments.org.
4. This form must be filed with the Board of Review. The Board will not accept additional written information after the complaint is filed.
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7. All complaints must be filed with the Board of Review. The Board will not accept additional written information after the complaint is filed.
8. If the taxpayer requires an appearance before the Board, the taxpayer must appear in person or by a duly authorized attorney licensed to practice law in Illinois. If the taxpayer fails to appear, the complaint may be dismissed.
9. Questions about this form or the Board's procedures may be directed to the Board office at (630) 208-3818.

Section 1: Property Identification (required)

Parcel No. **01-23-45-6-789** Owner of Record: **John Q. Public Trust**
 Mailing Address: **P.O. Box 999**
 Property Address: **123 Main Street** Mailing City, State, ZIP: **Anytown, IL 69999**
 Property City, State, ZIP: **Anytown, IL 69999** Telephone Number: **630-555-1234**

Check all that apply: Property occupied by owner Property occupied by tenant(s) for total monthly rent of \$ _____

Note: All corporate owners/taxpayers must be represented by an attorney licensed to practice law in Illinois.
If owner/taxpayer is represented by an attorney licensed to practice law in Illinois, please fill out the following information
(A power of attorney signed by an owner of record or taxpayer is required; otherwise, the complaint will be returned.)

Attorney Name: _____ IL ARDC Registration No.: _____

Firm Name: _____ Address: _____

Telephone: _____ City, State, ZIP: _____

Section 2: Oath (required) I swear or affirm that:



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 719 Batavia Avenue, Building C
 Geneva, Illinois 60134-3000
 (630) 208-3818
www.KaneCountyAssessments.org

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Postmark Date _____ Complaint No. _____
 Use Code _____ Tax Code _____
 Hearing Date _____ Hearing Time _____

Instructions

- The assessment complaint process is governed by the Board of Review's Rules and Procedures, which can be found at www.KaneCountyAssessments.org/Documents/Rules.pdf. Taxpayers are advised to review them prior to filing a complaint.
- This form must be filed no more than 30 days from the date of publication required under 35 ILCS 200/12-10.
- www.KaneCountyAssessments.org
- mentation after the
- [deadline.aspx](#).
- er clips instead.
- w in Illinois.
- Instructions for available at www.KaneCountyAssessments.org/Pages/Assessment-Complaints.aspx.
- If the taxpayer re before the Board but fails to appear, the complaint may be dismissed.
- Questions about s Rules and Procedures may be directed to the Board office at (630) 208-3818.

Check here to indicate if the property is owner-occupied or tenant-occupied, and indicted total monthly rent if applicable.

Section 1: Property (required)

Parcel No. - -

Owner of Record: John Q. Public Trust

Mailing Address: P.O. Box 999

Property Address: 12 Main Street Mailing City, State, ZIP: Anytown, IL 69999

Property City, State, ZIP: Anytown, IL 69999 Telephone Number: 630-555-1234

Check all that apply: Property occupied by owner Property occupied by tenant(s) for total monthly rent of \$ _____

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Attorney Name: _____ IL ARDC Registration No.: _____

Firm Name: _____ Address: _____

Telephone: _____ City, State, ZIP: _____

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Tip: You are not required to have an attorney, but any filing made by an attorney must include a written Power of Attorney or the complaint cannot be accepted.

Instructions

- 4. Publication of...
 - 5. If the complaint...
 - 6. Corporate taxpayers...
 - 7. Instructions for...
 - 8. If the taxpayer requests...
 - 9. Questions about this...
- ...are available at www.KaneCountyAssessments.org/Pages/Deadline.aspx.
 ...do not use staples or other bindings; use paper clips or binder clips instead.
 ...LCs) must be represented by an attorney licensed to practice law in Illinois.
 ...available at www.KaneCountyAssessments.org/Pages/Assessment-Complaints.aspx.
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Parcel No. 01-23 - 789 Owner of Record: John Q. Public Trust
 Mailing Address: P.O. Box 999
 Property Address: 123 Main Street Mailing City, State, ZIP: Anytown, IL 69999
 Property City, State, ZIP: Anytown, IL 69999 Telephone Number: 630-555-1234

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 If owner/taxpayer is represented by an attorney licensed to practice law in Illinois, please fill out the following information
 (A power of attorney signed by an owner of record or taxpayer is required; otherwise, the complaint will be returned.)

Attorney Name: Rahliegh Cheatham, Esq. IL ARDC Registration No.: 1234567
 Firm Name: Dewey, Cheatham & Howe Address: 995 Park Ave.
 Telephone: 847-555-9876 City, State, ZIP: Anytown, IL 69999

Section 2: Oath (required) I swear or affirm that:

Questions?



Visit

www.KaneCountyAssessments.org

or call (630) 208-3818.