

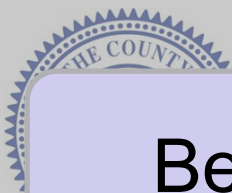
A Kane County Taxpayer's Guide to Filing an Assessment Complaint

“On written complaint that any property is overassessed or underassessed, the board [of review] shall review the assessment, and correct it, as appears to be just . . .”

—35 ILCS 200/16-55



**Kane County Board of Review
2025 Session**



Residential/Farm

Before you begin . . .

KANE COUNTY BOARD OF REVIEW

719 Batavia Avenue, Building C

Geneva, Illinois 60134-3000

(630) 208-3818

<https://Assessments.KaneCountyIL.gov>

Postmark Date _____ Complaint No. _____

Use Code _____ Tax Code _____

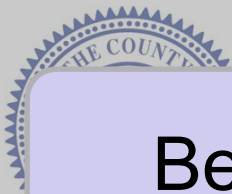
Hearing Date _____ Hearing Time _____

Instructions

1. The assessment complaint process is governed by the Board of Review's Rules and Procedures, which can be found at <https://Assessments.KaneCountyIL.gov/Documents/Rules.pdf>. All are advised to review them prior to filing a complaint.
2. This form must be filed no more than 30 days from the date of publication required under 35 ILCS 200/12-10.
3. All evidence must either accompany this complaint form, or be submitted electronically at <https://Assessments.KaneCountyIL.gov> no more than 14 calendar days after final filing deadline. The Board will not accept additional written documentation after the filing is made except as provided in the Rules and Procedures.
4. Publication dates and filing/evidence deadlines are available at <https://Assessments.KaneCountyIL.gov/Pages/Deadline.aspx>.
- 5. If the complaint has more than one page, do not use staples or other bindings; use paper clips or binder clips instead.**
6. Corporate taxpayers and owners (including LLCs) must be represented by an attorney licensed to practice law in Illinois.
7. Instructions for this form are available at <https://Assessments.KaneCountyIL.gov/Pages/Assessment-Complaints.aspx>.
8. If the taxpayer requires an appearance before the Board but fails to appear, the complaint may be dismissed.
9. Questions about this form or the Board's Rules and Procedures may be directed to the Board office at (630) 208-3818.

Section 1: Property Identification (required)

**Discuss your property's valuation
with your Township Assessor; see
Assessments.KaneCountyIL.gov
for Township Assessor contact information.**



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4. Publication dates and filing/evidence deadlines are available at <http://www.kane-county-il.gov>
5. If the complaint has more than one page, do not use staples or paper clips.
6. Corporate taxpayers and owners (including LLCs) must be represented by a duly authorized officer.
7. Instructions for this form are available at <https://Assessments.KaneCountyIL.gov>
8. If the taxpayer requires an appearance before the Board but fails to appear, the Board may proceed with the hearing.
9. Questions about this form or the Board's Rules and Procedures may be directed to the Board of Review office at (630) 208-3818.

Section 1: Property Identification (required)



Kane County Board of Review 2025

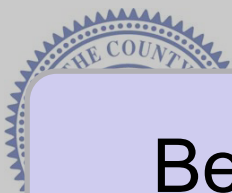
The Kane County Board of Review has adopted these rules and procedures "for the guidance of persons doing business with them and for the orderly dispatch of business" (35 ILCS 200/9-5). Questions may be directed to the Board of Review office at (630) 208-3818.

Rules and Procedures

**Significant Changes for
2025 are Highlighted**

Timothy J. Sullivan, MAI, SRA, Chairman
Constantine "Dino" Konstans, Member
Michael E. Madziarek, CIAO, Member
Mark D. Armstrong, CIAO-M, Clerk

**Review the Board's Rules and Procedures,
which are available at
Assessments.KaneCountyIL.gov.**



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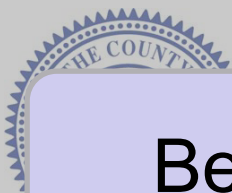
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Section 1: Property Identification (required)

Remember to file your assessment complaint by the deadline for your Township; by state law, the Board of Review cannot accept complaints filed after the deadline. You can find the deadlines at Assessments.KaneCountyIL.gov.



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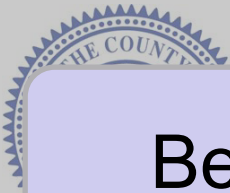
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Evidence must be filed either:

- A. With this form; or
- B. Electronically at KaneCountyAssessments.org no later than 14 days after your Township's filing deadline.



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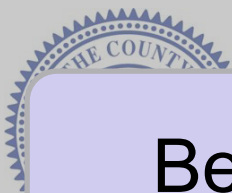
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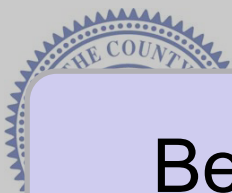
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By law, corporate taxpayers must be represented by an attorney; all other taxpayers must either act on their own behalf or be represented by an attorney.



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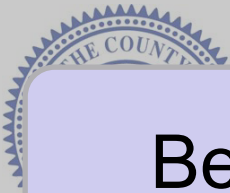
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If you check the box wherein you demand an electronic appearance before the Board, you must be available to participate in the hearing.



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Questions?

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Visit

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