

PTAX-245 Disaster Area Application for Reassessment

Who should complete this form?

You should complete this form to request reassessment of property under Section 13-5 of the Property Tax Code (35 ILCS 200/13-5) based on substantial damage caused by a disaster in a county that has been declared a major disaster area by the President of the United States or the Governor of the State of Illinois.

Step 1: Complete the following information

1 _____
Property owner's name

Property owner's mailing address

City State ZIP
() -

Phone

Send correspondence to (if different than above)

2 _____

Name

Mailing address

City State ZIP
() -

Phone

3 Write the property index number (PIN) of the property for which you are requesting this disaster area reassessment. Your PIN is listed on your property tax bill or you may obtain it from your [township assessor](#) or the [county assessment office](#).

a PIN [] [] - [] [] - [] [] [] [] - [] [] [] []

b Write the street address of the damaged property, if different than the address in item 1.

Street address

City State ZIP

c Write the legal description of the damaged property only if you are unable to obtain your PIN.

4 Write a detailed description of the damage to your land, buildings, or other structures. (Use extra pages if necessary.)

Step 2: Sign below

I state that, to the best of my knowledge, the information contained in this application is true, correct, and complete.

_____ / ____ / _____
Property owner's or authorized representative's signature Date

If you have any questions, please call (630) 208-3818 between 8:30 a.m. and 4:30 p.m., Monday through Friday.

Please mail your completed Form PTAX-245 to:

Kane County Assessment Office
719 South Batavia Avenue, Building C
Geneva, Illinois 60134-3000

Do not write in this space.

Date received ____ / ____ / ____ Application no. _____

Approved Disapproved

Reasons (if disapproved) _____